

CORPORATE GOLF

INFORMATION PACK



INDOOROOPILLY
GOLF CLUB



WELCOME TO INDOOROOPILLY GOLF CLUB

As Brisbane's premier golf club, we understand the importance of a successful corporate golf day, not only for your guests but also for your company. The experienced staff at Indooroopilly Golf Club will take the pressure off as we manage the logistics of the day to ensure a successful event.

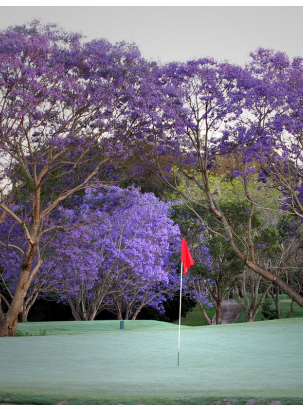
Indooroopilly Golf Club prides itself on offering a personalised service from the moment your guests arrive until the time they depart. We can cater for any style of corporate golf day and offer a variety of ways to tailor the event to your individual needs.

Our beautiful 36 holes of championship golf are set in a tranquil parkland location bordering the Brisbane River, just seven kilometres from the Brisbane CBD, making it the ideal location for your Corporate Golf Day.

Corporate guests are afforded all the privileges of Club members on the day, including access to on-site parking, Poinciana Bar and clubhouse, practice facilities and locker room amenities. The relaxed pace and friendly atmosphere will allow your guests to enjoy their experience to the full.

We look forward to welcoming you and your guests to Indooroopilly Golf Club

Steve Lamerton
CEO



STANDARD GOLF DAY INCLUSIONS

33 to 100 players - Mini-shotgun or 1 tee

Inclusions:

- Valet bag drop
- Green fee including shared GPS golf cart
- Function room/area set up for pre and/or post golf activities
- Limited event signage
- Registration area including team lists
- Placement of minor competitions: Nearest to the pin, long drive etc.
- Player welcome and briefing
- Tailored event schedule and details
- Staff to assist players
- One (1) drinks cart on course
- Compiling of scores and results sheet

101+ players - Shotgun start

All mini-shotgun inclusions as well as:

- Exclusive use of the golf course
- Extensive event signage
- Free use of the driving range on the day
- Personalised bag tags
- Access to members locker area
- Two (2) drinks carts on course

STANDARD GOLF DAY PRICING (Per Person)

(Includes motorised cart)

Players	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
73+	\$90	\$70	\$80*	P.O.A.	\$80*	\$95
0 - 72	\$95	\$75	\$85*	\$95*	\$85*	\$100*

*Limited Availability

Ask our Corporate Golf Coordinator for a quote regarding course exclusivity.

MOTORISED CART HIRE

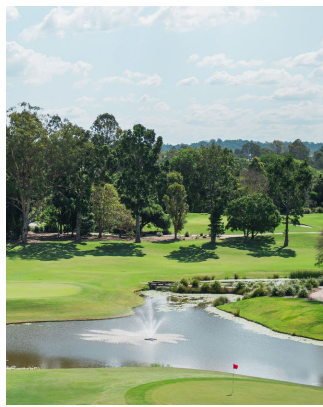
All carts are fitted with Visage GPS
Extra carts available at \$45 each

EQUIPMENT HIRE

Hire clubs – 9 holes \$20 per set
Hire clubs – 18 holes \$35 per set
Premium hire clubs – 18 holes \$70 per set

"ANZ have hosted our annual Corporate Golf Day at Indooroopilly Golf Club for the past 7 years. We have found IGC to be a wonderful venue, with their convenient, central location not far from the CBD. IGC will always go the extra mile to make sure the day is a success."

ANZ Bank | Jenny Barry, QLD Institutional Banking Coordinator



GOLF DAY CATERING SELECTIONS

Breakfast Catering

Fine tea selection and coffee **\$5**

Orange Juice Jug **\$15**

Bacon and egg muffin with chilli tomato relish **\$8**

Ham and cheese croissant **\$8**

(Bundle either of the above with tea and coffee for \$10.)

Plated breakfast options available on request.

All Day Catering

Gourmet Beef Sausage Sizzle **\$6***

Caramelised onion, fresh bread and condiments.

Kransky Hotdog **\$12***

Smoked Kransky sausage, caramelised onions, sauerkraut, fresh hotdog bun and condiments.

Build Your Own Burger Station **\$19**

100% Angus beef patties, burger buns, caramelised onions, chef selection salads, potato wedges and condiments.

19th Hole Glazed Ham Carvery **\$20**

Whiskey and maple glazed ham carved by a chef, warm crusty baguettes, caramelised onions, potato wedges and condiments.

Spicy Chicken Burrito **\$15***

Coriander black bean rice and fresh tomato salsa

Malay Style Satay Skewers **\$16***

Served with Nasi Goreng fried rice finished with bean sprouts & Asian egg omelette

Golfers Packed Lunch **\$23**

Piece of fresh fruit, bottled water or juice, muesli bar with cheese and crackers or sweet muffin. Gourmet roll with either:

- Turkey breast, cranberry, brie and salad
- Roast beef, Swiss cheese, relish and salad
- Shaved leg ham, pickles, cheddar and salad

All Day Catering cont.

Standard Chef selection Canapés 4 items **\$15**

Standard Chef Selection Canapés 6 items **\$22**

Deluxe Chef selection Canapés 4 items **\$19**

Deluxe Chef Selection Canapés 6 items **\$26**

Warm Turkish bread, assorted dips with antipasto platters of shaved meats, marinated vegetables, mixed olives and cheese **\$18**

A wide range of hot, cold, savory, sweet and internationally inspired shared platters are available on request.

Classic Sunday Roast **\$25**

Slow roasted Pork with crackling, traditional gravy, steamed greens, mini Yorkshire puddings, herb and garlic roasted potatoes and pumpkin.

American Style BBQ **\$35**

Smokey barbecued beef brisket, Buffalo wings, creamy potato salad, buttered corn on the cob, rainbow slaw, bread basket and condiments.

Long Pocket Traditional BBQ **\$40**

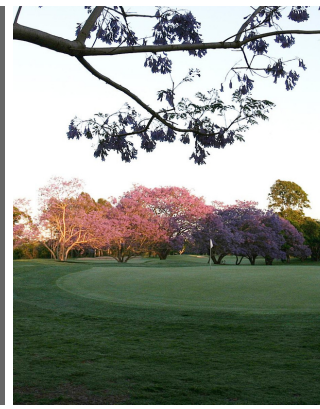
Grilled beef sirloin served with a mushroom and thyme sauce, thick lamb and rosemary sausages, jacket potato, seasonal garden salad, bread basket and condiments.

Two course alternate drop dinner **\$65**

Three course alternate drop dinner **\$75**

Beverage packages are available, please speak to your Corporate Golf Coordinator.

*Surcharges apply to offer this item on course



GOLF DAY OPTIONAL EXTRAS

Golf Day Activities

Speak to our Corporate Golf Coordinator regarding the inclusion of these activities in your day. (Prices on application)

- Nearest the pin
- Long drive
- Closest approach - 2nd or 3rd shot
- Opposite hand long drive
- Pre-round golf clinic
- Chipping or putting competition (pre or post round)
- Trackman swing analysis on a particular hole
- Eagles Nest

Additionally, we have a number of PGA Professionals available. Speak to our Corporate Golf Coordinator on the many ways they could be a part of your day.

Golf Shop and Logo Merchandise

IGC is pleased to offer all corporate and charity golf day hosts member prices in our Golf Shop. We offer a wide range of products from leading brands as well as gift vouchers which are available for purchase.

Additionally, we can arrange for personalised golf merchandise to be created with your brand logo. These items could include personalised bags, balls, caps, tees and so on. Please note time restrictions apply (Price on application).

Function Space

Aside from our magnificent 36 hole course, we also offer multiple function spaces that can cater for anything from a small business meeting right up to a conference for 150 delegates. This offers you the opportunity to hold your conference and golf day at the one venue. Please contact the Corporate Golf team for details.

"Data#3 has been hosting its annual Charity Golf Day at IGC for more than ten years. This long-standing relationship with the course and it's staff is testament to the wonderful facilities, great location and attention of the Corporate Golf Day staff".

Data#3 Limited | Kerri Absolon, National Events Specialist

TERMS AND CONDITIONS

In the following terms and conditions Indooroopilly Golf Club will be referred to as IGC.

Booking confirmation

A Corporate Golf Day booking is confirmed when the Club receives both the completed booking form and the deposit.

Deposits

20% of the total forecast event cost at the time of booking is required.

Cancellations

All cancellations must be made in writing.

- Notice of cancellation more than 6 months prior to the date of the function: A cancellation fee will not be charged. The deposit will be fully refunded.
- Notice of cancellation within 3 months to 6 months prior to the date of the function: A cancellation fee will be charged, consisting of 50% of the deposit.
- Notice of cancellation in writing within 3 months prior to the date of the function: A cancellation fee will be charged, consisting of the full deposit.

Postponement

The postponement of your event is subject to management's approval, IGC will consider postponement and re-allocation of deposit monies if the event is rescheduled with a new and firm date. However, postponement within 3 months of the event will be viewed as a cancellation and a cancellation fee will be charged, consisting of the full deposit.

Finalisation of the Golf Program

General details required 14 days prior to the event include: competition format, cart hire, signage, beverage selections, NTP's, long drives, room set up etc.

Catering Requirements

Menu requirements for pre-golf, on course, and at presentations after golf are required in writing 14 days prior to your golf day. Final catering numbers are required three (3) full business days prior to the event. Please note menus are subject to change, due to matters beyond the control of IGC.

Sponsored Food and Beverages

The use of sponsored beverages is solely at IGC discretion and can be discussed further with the Corporate Golf Coordinator.

Invoicing and Payment

All golf days will be invoiced the balance after the event unless other arrangements have been made with the coordinator. The minimum invoiced amount for green fees will be 75% of the confirmed playing numbers on the booking form. When the final invoice is issued, payment is required strictly within seven (7) days.

Cancellations and postponements due to weather conditions

Cancellations due to unsuitable course conditions will be at the sole discretion of IGC. In the event of wet weather conditions the Course Superintendent will evaluate the course the morning of the event and decide on cart usage for the day. If carts are deemed unsuitable for use on the day, clients may walk with the use of pull buggies.

If the course is closed by IGC prior to the commencement of the day, all efforts will be made to choose an alternate date. If this is not possible the deposit will be refunded to the client. If the course is deemed available for play but the client decides not to proceed, the client is liable for all green fees, cart hire fees and catering costs. Exemptions to this policy are at the discretion of the Corporate Golf Coordinator, and requests for exemption must be received in writing.

Damage

The client is financially responsible for any damage to IGC property incurred during the event. The Club will take all necessary care, but will not accept responsibility for damage or loss of any gifts or other possessions left on the IGC premises before, during or after an event. The responsibility for arranging any insurances lies with the client. General cleaning is included for all events, however if excessive cleaning is required additional charges may apply.

Motorised Carts

IGC staff members will drive all hospitality carts unless prior arrangements are made with the Corporate Golf Coordinator.

Course Renovations

Minor course renovations, temporary tees and greens are considered a necessary part of course management. These scenarios are avoided where possible but will not attract lower green fees as a result. Major course renovations will have at least a two (2) week recovery time after renovations and the course is then deemed suitable for play.

Course Redevelopment and Construction

The club reserves the right to carry out major course construction at its discretion. Such work may render a course in an unsuitable condition to satisfy corporate golf. Under these circumstances a confirmed event may be postpone. If this arises, the club will provide at least 3 months notice of the intended work. If suitable alternative dates are unavailable the event may be cancelled and deposit paid refunded.

TERMS AND CONDITIONS CONT.

Signage/Marquees

IGC staff are responsible for all on-course set up. With any full course booking we will set up items on six (6) holes free of charge eg., signs, promotional vehicles, tables, umbrellas and chairs. Any additional on course items or signage (maximum of 18) will be charged on application. Clubhouse signage is restricted to registration area and your assigned function room. Banners are not to be hung on external balconies. All erection of signage, placement of furniture and movement of larger equipment on course must be under IGC staff supervision.

Banners, Signage and Golf Items - Delivery

Signs/Banners must be delivered to IGC at least two (2) business days before the event to ensure the banners are placed in the correct location on course. If banners are delivered late, IGC cannot guarantee the banners will be erected.

Please clearly label all signs and items delivered with the following.

- Attention: Corporate Golf Coordinator
- Name of Event
- Date of Event
- Sponsor contact details

All banners, signage and golf items can be delivered to the Club's loading dock.

Banners, Signage and Golf Items - Pick Up

Signs and other items must be collected from the loading dock within three (3) business days following the event. We have limited space on our loading dock especially during peak periods. Any materials not collected may be disposed of by IGC.

Smoking Policy

All outdoor areas that serve food and beverage are no smoking areas and smoking is not permitted at any time. Should guests wish to smoke, they must move to the designated outdoor smoking areas (DOSAs). DOSAs have been allocated for all function rooms, guests will be directed to these areas by staff.

- Food cannot be taken into or consumed in the DOSA
- Drinks can be consumed in the DOSA
- No service can be provided in the DOSA
- No entertainment is to be provided to patrons in the DOSA

Compliance

Clients are responsible for the orderly behaviour of their guests. The venue reserves the right to intervene where it deems necessary.

Responsible Service of Alcohol (RSA)

It is the responsibility of IGC and all staff involved in the coordination of golf days to ensure alcohol is consumed and served responsibly. Indooroopilly Golf Club reserves the right to evict disorderly patrons from the venue.

Only soft drinks, sports drinks and water will be allowed in unsupervised 'eskies' or drink stations located on the golf course for a golf day event.

All persons who are dispensing alcohol on course will be briefed regarding their RSA responsibilities prior to tee off. Only RSA qualified and club trained staff are allowed to dispense alcohol (from mobile drinks carts or stations) on the golf course. Copies of RSA certificates are required three (3) days prior to your event for persons who are not employed by IGC.

Any sponsored alcohol provided for a taste testing at a golf day must be limited. Please consult the Corporate Golf Coordinator for requirements.

The Corporate Golf Coordinator will brief all guests in regards to their duty of care to themselves and others whilst consuming alcohol and in particular to the safe operation of motorised carts.

No glass, bottles or stubbies are allowed on the course at any time. For the specific purpose of wine or champagne tasting a small fully supervised area may be created and only disposable drinking cups to be used.

Personal effects

IGC prides itself on caring for its guests and their belongings. However, we cannot accept responsibility for damage or loss of items left at IGC before, during or after an event.

Safety codes

The venue retains the right to adjust any set up to ensure safety codes are not breached.

Outside contractors

The outside contractors must liaise with the venue in all matters of delivering, set up and break down. Outside contractors appointed by the client, or by the venue on behalf of the client, must at all times abide by the venue's regulations and instructions. Pick up and drop off are to be the day of the function and the following day unless approved by management.



DRESS REGULATIONS

Dress regulations apply to everyone involved in your golf day and are effective upon immediate entry through the front gate of the club.

These regulations apply to all areas of the club, i.e. practice areas, car parks, golf shop, clubhouse, club surrounds and the golf course. Neat, clean attire is to be worn at all times.

MEN

The following dress attire is acceptable:

- Collared shirts with sleeves. Shirts with turtle necks or mock turtle necks are also permitted.
- Trousers and shorts must be tailored, neat, clean and worn with a belt.
- Short socks, minimum 5cm or 2" above ankle.

WOMEN

The following dress attire is acceptable:

- Collared shirts. Shirts with turtle necks or mock turtle necks are also permitted.
- Tailored slacks, skirts and divided skirts and tailored shorts of suitable length

SHOES

- Shoes must be clean, fully enclosed and worn with socks.
- Golf shoes must not have metal spikes. Golfers wearing golf shoes with metal spikes will be ineligible to play. (With the exception of golf professional's).
- In the clubhouse, enclosed shoes or dress sandals may be worn.

Golf clothing similar in style to what is sold in the club's golf shop should be a guide if there is any doubt as to whether an article of apparel is suitable or not.

UNACCEPTABLE ATTIRE

- Beach attire, football clothes and socks, t-shirts, singlet tops or shirts that do not cover the shoulders.
- Thongs or clothing that is not maintained in good condition.
- Denim pants, cargo shorts and trousers, shorts with a drawstring or elastic top
- Logos, brand names or advertising on clothing must be very discreet.



CORPORATE GOLF DAY BOOKING FORM

SECTION 1

Function Information

Event Name: _____ Contact: _____
 Email: _____ Mobile: _____
 Date: _____ Location: _____
 Tee Time: _____ No of Players: _____

Start: (please circle)

Full Shotgun (101+ players) Mini Shotgun (33 - 100 players) One-Tee Start (5 - 32 players)

Schedule

Arrival of organiser:
 Arrival of Players:
 IGC Briefing Required: Yes / No
 Conclusions of Event:

Catering (Please identify type and timing)

Registration: _____
 On Course: _____
 Post Golf: _____

SECTION 2

Catering - Available from drinks cart (Please circle)

Chips	Nuts	Sandwiches & Wraps
Chocolates	Pies	Fruit

Beverages (please circle requested beverages)

Before:	Water	Soft Drinks	Sports Drinks	Beer	Wine	Spirits	Orange Juice
During:	Water	Soft Drinks	Sports Drinks	Beer		Spirits	
After:	Water	Soft Drinks	Sports Drinks	Beer	Wine	Spirits	Orange Juice

Cash or on account: (Please advise) _____

Function Details

Room Setup: (please circle) Cocktail / Golf Set - tables of 8 / Other _____
 AV Requirements: (please circle) Microphone / Lectern / Data projector / Laptop
 Notes: _____



CORPORATE GOLF DAY BOOKING FORM

Course Requirements

Packages / Details / Notes: _____

Hire Clubs: How many sets? _____ On account?: Yes / No

Practice balls on account?: Yes / No:

Signage requirements: _____

Notes: _____

On Course Competitions

NTP's: Yes / No How many do you require? _____ Please circle: Ladies / Gents / All-In

Long / Straight drive: Yes / No Please circle: Ladies / Gents / All-In

Additional golf day activities: _____

SECTION 2 CONT.

CLIENT APPROVAL

I have read and agree to the terms and conditions as discussed in the Corporate Golf Package.

Signed: _____ Dated: _____

DEPOSIT: payment via (please circle)

CREDIT CARD / DIRECT DEPOSIT / BPAY

AMOUNT: \$_____



Please debit my credit card

(credit card processing fees 2.5% AMEX & Diners)

Credit card number: _ _ _ \ _ _ _ \ _ _ _ \ _ _ _ Expiry date: _____

Signature: _____

SECTION 3



MOTORISED CART HIRE AGREEMENT FORM

Date: _____ Tee Time: _____

Drivers/Group Name _____

Address: _____

Drivers License No. _____

Credit card number: ____ \ ____ \ ____ \ ____ Expiry date: _____

ON BEHALF OF THE ATTENDEES, I AGREE TO STRICTLY ABIDE BY THE FOLLOWING RULES:

- Maximum of 2 persons and 2 sets of clubs per cart
- No standing on bumper bars
- **PAY IN FULL FOR ANY DAMAGE INCURRED**
- No driving on Tees or between painted lines and Greens
- Avoid wet and damp areas and G.U.R (Ground Under Repair)

CONDITIONS OF HIRE:

1. The hirer agrees to be bound by the rules of Indooroopilly Golf Club.

2. The hirer hereby acknowledges and warrants to Indooroopilly Golf Club that the hirer is familiar with all aspects of the operation of the Motorised Cart and agrees that the hirer shall not allow another person to operate or attempt to operate the Motorised Cart for the duration of the hiring, and accepts full responsibility for any repairs or damage to the Motorised Cart and / or the property of Indooroopilly Golf Club during the duration of the hire period.

3. Subject to the provisions of the Trade Practices Act and in consideration of the hiring. The hirer named herein, accepts full responsibility for all risks howsoever arising for the duration of the hiring of the same and waives all and any claim, right or courses of action which The hirer, their respective heirs, executors and administrators might otherwise have for or arising our loss of life or injury, damage or loss of any description whatsoever and howsoever cause (including negligence of any person, corporation of anybody involved in the running and administration of Indooroopilly Golf Club) suffered or sustained in the course of, consequent upon incidental to our hiring of the said Motorised Cart, and The hirer shall indemnify and keep indemnified Indooroopilly Golf Club against any claim against loss or damage suffered by Indooroopilly Golf Club as a result whether directly or indirectly of the hiring of the Motorised Cart.

Signature of hirer: _____ Signature of Witness: _____



INDOOROOPILLY
GOLF CLUB

If you have any questions regarding our Corporate Golf Packages,
please contact our Corporate Golf Coordinator.

T: (07) 3721 2103

E: corpgolf@igcgolf.com.au

